

# WARREN TOWNSHIP SCHOOLS

## Board of Education Meeting \* December 14, 2009 \* 7:00 PM

### Woodland School

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President  
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call  
MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Presentation
  - Resolution of Merit and Distinction
- V. Minutes
  - Approve the public and private session minutes of the November 23, 2009 board meeting.
- VI. Correspondence and Information
  - Attendance Update
  - Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
November 4, 16	November 10, 16	November 4, 23	November 10, 16	November 9, 16
- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
  - BOE Recognition of Student Achievements – How/when to do it?
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action

**A. Education**

- A.1. Uniform State Memorandum of Agreement  
RESOLVED, the Board of Education approves the Annual Update to the Uniform State Memorandum of Agreement, dated December 4, 2009.  
(The Agreement between education and law enforcement officials is approved on an annual basis. No changes to the original Agreement dated 2007 have been made.)

- A.2. Out of District Placement  
RESOLVED, the Board of Education approves the out of district placement for one student (ID#0121100) in the Newmark School effective January 4, 2010 through June 30, 2010 at a total prorated cost of \$28,000.
- A.3. General/Vocal Music Curriculum  
RESOLVED, that the Board of Education approves the revised General/Vocal Music curriculum dated December 14, 2009.

**B. Finance/Operations/Transportation**

- B.1. Partial Payment of Bills  
RESOLVED, the Board of Education approves the partial payment of bills for December 14, 2009 \$1,538,746.20
- B.2. Payment of Bills  
RESOLVED, the Board of Education authorizes the School Business Administrator/Board Secretary, pursuant to policy 3326, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from December 15 to 31, 2009 and to submit those bills to the Board of Education for approval at its next regular meeting.
- B.3. IDEA ARRA Acceptance of Award  
RESOLVED, the Board of Education accepts the funding of the 2009-2010 IDEA ARRA (Stimulus Funding) Grant from the Department of Education with the following amount for special education programs:
- IDEA ARRA - Basic \$445,883.00
  - IDEA ARRA - Pre-School \$ 16,141.00
- B.4. Alternate Conformance – Preschool Bathroom Facilities, School Year 2009-2010  
RESOLVED, the Board of Education approves the district to use an alternate method of bathroom facilities compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii, by providing toilet rooms outside the classroom in lieu of individual toilet rooms in each classroom. A classroom aid will escort the student(s) to and from the bathroom facilities.
- B.5. Travel Approval  
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

**January 2010**

- Amy Brunswick, SPS – Trauma, PTSD & Grief Training, Parsippany, NJ \$ 205

All of the above travel has been approved by the Superintendent and the Board of Education. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**C. Personnel/Student Services**

- C.1. Employment for the 2009-2010 School Year  
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2009-2010 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:
- a) Elise Pelcz, .5 ABA Preschool Teacher, Mt. Horeb School, MA, Step 5-6, effective January 1, 2010 through June 30, 2010.
  - b) Mary Kovac, Classroom Paraprofessional, Middle School, 32.5 hours, step 9-10 effective January 1, 2010 through June 30, 2010.

- C.2. **Amendment on Salary Guide**  
RESOLVED, that the Board of Education approves the following amended placement on the teachers' negotiated salary guide:
- a) Rachel Hildebrand, Mt. Horeb School, MA+15 to MA+30 (remaining at step 5-6), effective November 1, 2009.
  - b) Christine Burkhardt, Mt. Horeb School, MA+15 to MA+30 (remaining at step 3-4), effective December 1, 2009.
  - c) Jamie Perry, Woodland School, MA+30 to MA+45 (remaining at step 7-8), effective December 1, 2009.
- C.3. **After School Club – 2009-2010 School Year**  
RESOLVED, that the Board of Education approves the following after school club for the 2009-2010 school year and the instructors for each club at the negotiated stipend rate.
- Angelo L. Tomaso School**
- a) Girls On The Run – advisors Kathryn Didia and Ann Marie Vernese at a stipend of \$715 each.
  - b) Newspaper Club – advisor Alexandra Esposito at a stipend of \$715.
  - c) Yahtzee/Sudoku – advisor Nancy Andrews at a stipend of \$715.
- Woodland School**
- a) Girls On The Run – advisors MaryPat Brown and Harriet Stambaugh at a stipend of \$715 each.
- C.4. **Substitute Teachers**  
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2009-2010 school year:
- a) Kathlynn Kogler (current paraprofessional)
  - b) Hunter Lostan
- C.5. **Out of District Speech Services**  
RESOLVED, that the Board of Education approves Jill Pila, Speech Therapist, to provide one hour per week of speech services to one student (ID#0121084) at the out of district placement effective January 4, 2010 through June 30, 2010. The cost to the district will not exceed \$1,610.
- C.6. **Per Diem Deduct Request**  
RESOLVED, that the Board of Education approves the following per diem deduct request for the following:
- a) Jill Andrews Grade 5 Teacher, Angelo L. Tomaso School, for two days, December 10-11, 2009.
- C.7. **Computer Technician Services**  
RESOLVED, that the Board of Education approves Jason Sandt as a contracted services Computer Technician for the period January 1, 2010 through June 30, 2010 for up to 15 hours per week at \$25.20 per hour.
- C.8. **Technology Job Descriptions**  
RESOLVED, that the Board of Education approves the following revised job descriptions dated December 14, 2009:
- a) Technology Supervisor
  - b) IT Director
  - c) Network Administrator
  - d) Computer Technician
- C.9. **Organization Chart**  
RESOLVED, that the Board of Education approves the revised Organization Chart dated December 14, 2009.
- C.10. **Additional Hours**  
RESOLVED, the Board of Education approves the Kate Kolger to work an additional 2.5 hours per day from November 23, 2009 to December 23, 2009, at her hourly rate of \$15.34.

C.11. Position Change

RESOLVED, that the Board of Education approves a position change for Kathlynn Kogler, from .5 Classroom Paraprofessional to a full time Classroom Paraprofessional at Mt. Horeb School, effective January 1, 2010 through June 30, 2010.

XII. Old Business

- Grade 5 Math – Monthly Update

XIII. New Business

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss  
and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn