

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * November 23, 2009 * 7:00 PM

Mt. Horeb School

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Presentation
- V. Minutes
 - Approve the public and private session minutes of the November 9, 2009 board meeting.
- VI. Correspondence and Information
 - Attendance Update
- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
 - Board of Education Bylaw #9010-Role of the Board Member
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action
 - A. **Education**
 - A.1. Out of District Related Services
RESOLVED, that the Board of Education approves the amended speech services for one student (ID#0120115) from two times per week to one time per week (small group) and one time per week (individual) for the 2009-2010- school year. The increased cost to the district will not exceed \$750.
 - A.2. Home Instruction
RESOLVED, that the Board of Education approves the extension of home instruction for one student (ID#0120637) from November 1, 2009 to December 31, 2009. The cost to the district will be \$40 per hour for 10 hours per week for a total cost of \$2,720.

- A.3. 2010-2013 School Year Calendars
RESOLVED, that the Board of Education approves the calendars for the 2010-2011, 2011-2012, 2012-2013 school years dated November 23, 2009.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
RESOLVED, the Board of Education approves the payment of bills for November 30, 2009 \$3,427,405.84

- B.2. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the attached report of the secretary for the month of September and
WHEREAS, this report shows the following balances on October 31, 2009:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$4,454,510.79		\$1,329,283.09
(11) Current Expense		\$4,490,677.80	
(12) Capital Outlay		\$70,957.00	
(13) Special Schools		\$621.32	
(20) Special Revenue Fund	(\$337,548.41)	(\$290,383.86)	\$0.00
(30) Capital Projects Fund	\$184,411.35	\$668,583.00	\$0.00
(40) Debt Service Fund	\$599,859.46	\$0.00	\$14,212.71
TOTAL	\$4,901,233.19	\$4,940,455.26	\$1,343,495.80

- B.3. Budget Transfers for Month of October 2009
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-230-331-01-00	Legal Services	11-000-230-332-01-00	Audit Fees	\$1,000
11-000-252-890-11-01	Tech. - Membership Dues	11-000-252-330-01-00	Tech. /Network – Prof. Svcs.	\$200
11-000-262-107-00-00	Salaries - Staff Paras	11-130-100-101-00-01	Gr. 6-8 Teachers - Salaries	\$5,500
11-000-262-107-00-00	Salaries - Staff Paras	11-190-100-106-00-00	Classroom Aides - Salaries	\$11,000
11-000-263-610-09-00	Grounds - Supplies	11-000-263-420-09-00	Grounds -Cleaning, Repair & Maintenance	\$3,500
11-000-270-390-10-00	Transp. - Other Purch. Svcs.	11-000-270-518-10-00	Special Ed Transp. - Contract Svcs (ESC)	\$5,000
11-190-100-610-11-02	Supplies – Instruct. Software	11-190-100-610-11-01	Supplies – Instruct. Hardware	\$2,500
11-213-100-106-00-00	RC Aides - Salaries	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$2,500
11-213-100-610-08-00	Resource Center – Supplies	11-213-100-640-08-00	Resource Center - Textbooks	\$250
11-216-100-101-00-00	PSD Teachers (Other) – Sals.	11-130-100-101-00-01	Gr. 6-8 Teachers - Salaries	\$1,500
		Total Transfers		\$32,950

- B.4. Mt. Horeb Donation – Kimber Petroleum Corporation, Liberty Corner, NJ
RESOLVED, that the Board of Education approves, with appreciation, the donation of \$750 from Kimber Petroleum Corporation, Liberty Corner, NJ to Mt. Horeb School.

- B.5. Angelo L. Tomaso School PTO Donation
RESOLVED, that the Board of Education approves, with appreciation, the donation of \$6,000 from the Angelo L. Tomaso School PTO towards the purchase of Smart Boards.

- B.6. Travel Approval
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

- Barbara Pellicano, ALT – First Class Kindergarten Conference, Union, NJ \$170
- Karen Leski, SPS – NJ Association of School Psychologists, Jamesburg, NJ \$205
- Tyler Tribelhorn, B&G – OSHA Record Keeping, Piscataway, NJ \$215
- Lorraine Buehler, Woodland – NJ Kindergarten conference, Atlantic City, NJ \$370
- Amy Eitelberg, Woodland – NJ Kindergarten conference, Atlantic City, NJ \$370
- Faye Brady, SPS – Section 504 Impact, Long Branch, NJ \$180

All of the above travel has been approved by the Superintendent and the Board of Education. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- B.7. Warren Lions Club Donation
RESOLVED, that the Board of Education approves, with appreciation, a donation in the amount of \$1,800 from the Warren Lions Club for use during lunch time.
- B.8. Appropriation from Capital Reserve
RESOLVED, the Board of Education approves the appropriation of \$168,426 from Capital Reserve to Fund 12 for the transfer to Fund 30 for the funding of capital projects.

C. Personnel/Student Services

- C.1. Employment for the 2009-2010 School Year
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2009-2010 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:
 - a) Jessica Chesney, Grade 5 Teacher, Mt. Horeb School, BA, Step 1-2, effective January 19, 2010 through June 30, 2010. Ms. Chesney will be replacing Michelle Cebula on maternity leave.
- C.2. Bus Monitor
RESOLVED, that the Board of Education approves Stella Wangler as a daily bus monitor for one child on the return home trip from school for approximately 25 minutes each afternoon at an hourly rate of \$18.10, effective December 1, 2009 through June 30, 2010.
- C.3. Resignation
RESOLVED, that the Board of Education approves the resignation for retirement of Joanne Butler, Library/Media Specialist, Central School, with appreciation for the 18 years of her service to the children of Warren, effective January 1, 2010.
- C.4. Out of District Evaluation Services for the 2009-2010 School Year
RESOLVED, that the Board of Education approves Summit Hearing Aid Center to provide audiological services in the area of evaluating and synchronizing hearing aids and boot conduits to personal FM systems. The fee will be \$225 per occurrence, not to exceed \$675 for the 2009-2010 school year.
- C.5. After School Club – 2009-2010 School Year
RESOLVED, that the Board of Education approves the following after school club for the 2009-2010 school year and the instructors for each club at the negotiated stipend rate.
Mt. Horeb School
 - a) Girls on the Run – advisors Kara Miletic and Andrew Ahimovic at a stipend of \$715 each.
- C.6. Substitute Teachers
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2009-2010 school year:
 - a) Elyse Kanaley

- C.7. Family Leave Request - Amended
RESOLVED, that the Board of Education approves the amended intermittent family leave request for Marianne Larson, Literacy Coach, District, (unpaid with benefits), for 8 weeks and 2 days beginning February 2, 2010 through June 30, 2010.
- C.8. Per Diem Deduct Request
RESOLVED, that the Board of Education approves the following per diem deduct request for the following:
a) Kevin Sullivan, Grade 6 Science Teacher, Middle School, for one day, November 9, 2009.
- C.9. Speech Extended Work Schedule
RESOLVED, that the Board of Education approves Janice Anderson, Middle School Speech Teacher to work an additional two days during December at Central school for a cost to the district of \$800.

D. Policy

- D.1. Policy #3510 – Operation and Maintenance of Plant
RESOLVED, that the Board of Education approves the first and only reading of the revised policy #3510 – Operation and Maintenance of Plant dated November 23, 2009.

XII. Old Business

- Warren Middle School Honor Role – Reporting in Newspaper

XIII. New Business

- 2010-2011 Budget Calendar

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss
and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn