

# WARREN TOWNSHIP SCHOOLS

## Board of Education Meeting \* November 9, 2009 \* 7:00 PM

### Warren Middle School

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President  
 Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call  
 MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Presentation
  - 2008-2009 Standardized Testing Results
- V. Minutes
  - Approve the public and private session minutes of the October 26, 2009 board meeting.
- VI. Correspondence and Information
  - Fire Drills
 

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
October 9, 23	October 10, 20	October 5, 22	October 20, 21	October 5, 22
  - Bus Evacuation Drills
 

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
October 15	October 13	September 22	October 16	September 24
  - Attendance Update
- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
  - Board of Education Bylaw #9000-Role of the Board
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)
 

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

  1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
  2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
  3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
  4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).
- XI. Items for Board Consideration/Action
  - A. Education
    - A.1. Creation of a New Preschool ABA Program  
 RESOLVED, that the Board of Education approves the creation of a new half day preschool ABA Program, effective January 1, 2010.

- A.2. Warren Middle School Elective Curriculum Approval  
RESOLVED, that the Board of Education approves the Video Editing course curriculum dated 11/9/09.

**B. Finance/Operations/Transportation**

- B.1. Section 15 Grant – State of New Jersey Schools Development Authority Central Elementary School – Hall Rehabilitation Floor Tile Replacement DOE Project # 5470-030-09-1005 SDA Project # 5470-030-09-00AX Grant # G5-3940 Grant Amount \$51,290 Total Project \$128,225

WHEREAS, the Warren Township Schools will receive a Section 15 Grant from the State of New Jersey Schools Development Authority for the Central Elementary School Hall Rehabilitation Floor Tile Replacement in the amount of \$51,290.00 (40% of the project costs), now, therefore, be it

RESOLVED, that the Warren Township Board of Education

1. Authorizes the execution and delivery of the Grant Agreement
2. Authorizes the Superintendent and School Business Administrator to execute and submit the appropriate grant documents to the Schools Development Authority, and
3. Delegates Authority to the School Business Administrator for supervision of the school facilities project.

- B.2. Section 15 Grant – State of New Jersey Schools Development Authority Mt. Horeb Elementary School – Upgrade to Kindergarten Toilet Rooms DOE Project # 5470-035-09-1006 SDA Project # 5470-035-09-00CP Grant # G5-3941 Grant Amount \$17,436 Total Project \$43,589

WHEREAS, the Warren Township Schools will receive a Section 15 Grant from the State of New Jersey Schools Development Authority for the Mt. Horeb Elementary School Upgrade to Kindergarten Toilet Room project in the amount of \$17,436.00 (40% of the project costs), now, therefore, be it

RESOLVED, that the Warren Township Board of Education

1. Authorizes the execution and delivery of the Grant Agreement
2. Authorizes the Superintendent and School Business Administrator to execute and submit the appropriate grant documents to the Schools Development Authority, and
3. Delegates Authority to the School Business Administrator for supervision of the school facilities project.

- B.3. Transfer from Capital Reserve to Fund 30 Mt. Horeb Kindergarten Toilet Room Upgrade Project DOE Project: 5470-035-09-1006 Grant #: G5-3941

RESOLVED, the Board of Education approves the transfer of \$26,153 from Capital Reserve to Fund 30 for the district share of the costs for the Mt. Horeb Kindergarten Toilet Room Upgrade Project.

- B.4. Proprietary Vendor

WHEREAS, the Warren Township Board of Education requires the services of Front Row for Active Learning of Petaluma, California as a proprietary vendor for the supply of the Pro Digital Sound Systems to the school district,

WHEREAS, Front Row is the only vendor that manufactures Pro Digital systems that are currently used in the district,

WHEREAS, the local authorized distributor of the Front Row equipment is Gramco of Bloomfield, New Jersey and now be it

RESOLVED, the Warren Township Board of Education approves the purchase and installation of thirty two (30) Front Row PD-IR Pro Digital Systems with student microphones from Gramco for \$52,313.00 and the purchase of a five year extended warranty on all 60 units purchased for \$11,700.00. This purchase is funded by the ARRA Stimulus funds.

- B.5. Approve: Change Order for ALT HVAC Rooftop Unit Replacement Project

RESOLVED, the Board of Education Approves the following change orders to Sunnyfield Corporation for the ALT HVAC Rooftop Unit Replacement Project in the amount of \$3,478.66

- |   |            |
|---|------------|
| • C/O #1 Relocate the motorized damper in gym | \$1,662.79 |
| • C/O #2 Repair leak in a 2 inch heating pipe | \$1,815.87 |
| Total   | \$3,478.66 |

The original bid for this project from Sunnyfield Corporation was \$107,000.00. Change orders #1 and #2 for a total of \$3,478.66 bring the total amount due to Sunnyfield Corporation for the project to \$110,478.66.

- B.6. Woodland School PTO Donation  
RESOLVED, that the Board of Education approves, with appreciation, the donation of \$2,725 from the Woodland School PTO for the purchase of a school sign.
- B.7. Somerset Council on Alcoholism & Drug Dependency Grant  
RESOLVED, the Board of Education approves, with appreciation, a grant in the amount of \$1,000 for the REBEL2 program at Warren Middle School by the Somerset Council on Alcoholism & Drug Dependency.

**C. Personnel/Student Services**

- C.1. Employment for the 2009-2010 School Year  
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2009-2010 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:
  - a) Francesca Pisano, .40 Basic Skills Teacher, Mt. Horeb School, MA, Step 1-2, and .60 Classroom Paraprofessional, Step 7-8, Mt. Horeb School, effective November 1, 2009 through June 30, 2010.
- C.2. Creation of New Positions  
RESOLVED, that the Board of Education approves the creation of the following:
  - a) One 1.0 FTE position (School Bus Driver), Transportation, effective December 1, 2009 through June 30, 2010.
  - b) One 0.5 FTE Preschool ABA Teacher, Mt. Horeb School, effective January 1, 2010 through June 30, 2010.
  - c) Two 0.5 FTE Classroom Paraprofessionals, effective January 1, 2010 through June 30, 2010.
- C.3. Student Teacher  
RESOLVED, that the Board of Education approves the following Student Teacher for the 2009-2010 school year:
  - a) Kyle Pohorely- PE, Middle School, effective January 19, 2010 through May 10, 2010.
- C.4. New and Revised Job Descriptions  
RESOLVED, that the Board of Education approves the following new and revised job descriptions:
  - a) Superintendent of Schools (revised)
  - b) School Business Administrator/Board Secretary (revised)
  - c) Director of Student Personnel Services (revised)
  - d) Energy Educator/Manager (new)
  - e) Administrative Assistant to School Business Administrator (revised – formally Secretary to the SBA)
  - f) Middle School Guidance Office Secretary (revised)
  - g) Middle School Principal Secretary (revised)
  - h) Buildings and Grounds Secretary (revised)
  - i) Confidential Secretary (revised – formally Assistant Secretary to the Superintendent of Schools)
  - j) Curriculum Secretary (new)
  - k) Executive Secretary to the Superintendent (revised)
  - l) School Secretary (revised)
  - m) Secretary (new)
  - n) Student Personnel Services Secretary (new)
- C.5. Per Diem Deduct Request  
RESOLVED, that the Board of Education approves the following per diem deduct request for the following:
  - a) Hildy Jackson, Spanish Teacher Central School, for one day, November 9, 2009.
  - b) Amy Brunswick, Social Worker, Mt. Horeb School for three days, December 23, 2009, January 4-5, 2010.

- C.6. Amendment on Salary Guide  
RESOLVED, that the Board of Education approves the following amended placement on the teachers' negotiated salary guide:  
a) Suzanne Wisher, Woodland School, BA+15 to MA (remaining at step 16), effective November 1, 2009.
- C.7. Bus Monitor  
RESOLVED, that the Board of Education approves Stella Wangler as a daily bus monitor for one child on the return home trip from school for approximately 25 minutes each afternoon at an hourly rate of \$18.10, effective October 13, 2009 through June 30, 2010.

XII. Old Business

- Warren Middle School Graduation

XIII. New Business

- 2010-2013 School Calendars

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss  
and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn